



LOCH LOMOND VILLA, INC.

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Date: June 24th, 2021
To: Families and Residents
From: Cindy Donovan, CEO
Re.: COVID-19 Update

I am writing to hopefully answer our ECPs questions surrounding off-site visits. Thank you for these inquiries. As you are aware from Dr. Russell, long-term care facilities must take the "Path to Green" slower than the rest of the province due to protecting our vulnerable population. Loch Lomond Villa's relaxation of restrictions will also take a staged approach.

On Monday this week, we forwarded a COVID-19 Update to our Villa Community. We stated that off-site visits for our residents would start. To clarify, **only trained Essential Care Partners can take a resident off-site once they have coordinated this with the House RN and have signed the necessary paperwork. Only when the Essential Care Partner is coming in for their regular scheduled weekly visits, the resident may leave for an off-site visit.** The visitation schedule is still necessary due to the numbers of visitors Loch Lomond Villa are encountering coming into our buildings.

The question has arisen if the ECP needs to be the person returning the resident to Loch Lomond Villa and **yes it does need to be the ECP who signed the form. Also on return the sign out book must be signed and time of return recorded by the ECP.** Due to possible community exposures, we must count on the ECP to ensure that all public health measures are being maintained when off-site and they are aware of where and who the resident has been exposed to. Please keep a mental note or on a note pad this information. If you have a smartphone and have not downloaded the Covid App we encourage you to do so. I'm sure you can appreciate that we have 190 residents and if there was an exposure and public health notified the person, Loch Lomond Villa would also need to be aware due to the possible exposure of other residents and our staff.

Off-site visits can include taking your loved one to a restaurant and eating inside, going for an ice cream, visiting another family member, and even spending the night with family. When on an off-site visit and you are returning after hours, please **use the intercom and notify the RN** that you are here so they can come to the entrance to let you in. At the **Village, please use 001 and/or 002** at the intercom and at the **Villa, punch in 001 and/or 002.** You do not need to return your loved one within your 3 hours visit but this does need to be coordinated with the RN when taking the resident out as there may be important **MEDICATIONS THAT YOU MAY NEED TO TAKE WITH YOU TO ADMINISTER WHILE OUT.**

To confirm:

- Only ECPs can take a resident off-site.
- The ECP must be the one to return the resident to the home.
- ECPs can only coordinate the off-site visits during their scheduled visit.
- ECPs must be actively screened at all times.

Cindy